

## Instructions for Using Zoom for the First Time

If you are really nervous about using Zoom I would recommend using the link below to walk through how to use Zoom from Youtube. It could be very helpful! <https://www.youtube.com/watch?v=9isp3qPeQ0E>

- (1) People receive invitations to attend zoom meetings. Here are your invitations to the upcoming Practice Bible Study Meeting and real Bible Study Meeting. It is like an invitation to a party with a secret password to get in.

### PRACTICE FOR BIBLE STUDY MEETING

Time: Apr 21, 2020 06:30 PM Eastern Time (US and Canada)

#### Join Zoom Meeting

<https://us02web.zoom.us/j/81186470743?pwd=S0xOOud4UkFlcGd5blhiRUpFSE1aZz09>

Meeting ID: 811 8647 0743

Password: John1-21

One tap mobile

+19292056099,,81186470743#,,#876871# US (New York)

+13126266799,,81186470743#,,#876871# US (Chicago)

#### Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

Meeting ID: 811 8647 0743

Password: 876871

Find your local number: <https://us02web.zoom.us/u/kclqh1YX6>

### ACTUAL BIBLE STUDY MEETING

Time: Apr 21, 2020 Eastern Time (US and Canada)

Every week on Tue, until May 19, 2020, 5 occurrence(s)

Apr 21, 07:00 PM, Apr 28, 07:00 PM, May 5, 07:00 PM, May 12, 07:00 PM, May 19, 07:00 PM

#### Join Zoom Meeting

<https://us02web.zoom.us/j/79502778022?pwd=RThONW1WYzVJTG9oUnluT2JLYzlyQT09>

Meeting ID: 795 0277 8022

Password: John1-21

One tap mobile

+13126266799,,79502778022#,,#992863# US (Chicago)

+19292056099,,79502778022#,,#992863# US (New York)

#### Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 795 0277 8022

Password: 992863

Find your local number: <https://us02web.zoom.us/u/kclqh1YX6>

(2) Figure out how you want to be included in the meeting.

- (a) Do you just want to join by phone (like a group conference call)? Then you will use the bottom part of the invitation (where it says, "Dial by your location"). Call into the closest number and when prompted put in the Meeting ID and Password (written in the invitation under the phone numbers). You will hear people and be able to speak. You will not be able to see people or see anything they "display."
- (b) Do you want to join by smart phone, tablet, or home computer and are connected to WiFi or by cable to the internet? Then the top part of the meeting invitation is for you. If you already have the Zoom application, simply open the application up on your device, put in the Meeting ID # (our practice Bible Study meeting's ID number is- **811 8647 0743**), and then put in the password (our practice Bible Study's meeting's Password is- **John1-21**). You are in!

(3) If it is your first time using Zoom on a device, the easiest thing to do is do open a web browser and to type in the url for the meeting. For our Practice Bible Study meeting the url is:

<https://us02web.zoom.us/j/81186470743?pwd=S0xOOUd4UkFlcGd5blhiRUtFSE1aZz09>

You will be prompted to download and install the application before the meeting. Go for it!

(4) Remember that if you try to use the codes for the wrong meeting, Zoom will not let you into the right meeting. I kept the passwords for our practice Bible Study meeting and actual meetings the same (the password is John1-21). But the ID's are different!!!

(5) As added security, Zoom has something called waiting rooms. When you enter your information for a Zoom meeting, you will not immediately be brought to the meeting. You will be in a holding area until the "host" of the meeting (that would be me) lets you in. You can test your speakers and video while you wait. That youtube video I mentioned earlier talks about how to do that! <https://www.youtube.com/watch?v=9isp3qPeQ0E>

(6) Finally, the first time a computer or other device joins a meeting using the url (in instruction 3) and downloads the application there is a place to put one's name. This is the "name" zoom will want to use for every time that device joins a new meeting. If you are using a computer that already has zoom on it and are sharing that computer with other family members, the best way to join a meeting is to open the application and join with the ID and Password (as explained in instruction 2b). Getting into zoom this way will give you the opportunity to change your name (while you are putting in the ID). This is helpful if you want to be labeled with your own name!